

LOMA LINDA METROPOLITAN DISTRICT
BOARD MEETING
PAGOSA SPRINGS, CO 81147
November 11, 2015
(Approved January 13, 2016)

Call to Order

President John Porco called the meeting to order at 7:05 p.m. Other Board members present were Don Haywood, Bill Trimarco and Dave Parker. Farrell Trask was expected but not in attendance. Lisa Jensen, administration contractor, attended and took minutes. Guests Mike Leitch and Linda Parker also attended.

Minutes

Bill Trimarco moved; Don Haywood seconded a motion to approve the minutes of the regular board meeting held September 9, 2015 with correction of a typographical error. Motion carried unanimously.

Treasurer's Report and Payment of Bills

Don Haywood noted that Lisa Quiller is leaving Wilson, Rea, Beckel & Associate and our contact there will now be Lisa Burgess.

Don Haywood presented the Treasurer's report for September 30 and October 31, 2015. The October 31, 2015 Balance Sheet shows \$4,610 in the Conservation Trust Fund account and \$90,707 in the general account, for total bank balance of \$95,317. Accounts Receivable are \$52.50. Cash with Treasurer \$396 and Taxes Receivable \$51,583. Total fixed assets are unchanged at \$18,000 (grader). Total assets \$165,349. Equity Fund Balance is 183,560; Net Income -\$69,794 which is close to budget. Total Equity \$113,766.

The Profit & Loss Budget vs. Actual YTD for October 2015 shows actual YTD Total Income of \$80,373 compared with \$72,294 budgeted. Road Maintenance Actual YTD is \$129,630 compared with \$55,753 budgeted; Haywood noted the LLMD budgeted to go over budget, using monies from the Contingency Fund for road maintenance. Net Income actual YTD -\$69,794 compared with budget -\$14,916.

Haywood noted cash disbursements on the September 30 and October 31, 2015 reports.

Bill Trimarco moved; Dave Parker seconded a motion to approve the Treasurer's Report as presented. Motion carried unanimously.

Haywood presented four bills to be paid: \$600 to Honda Hauls for November retainer; \$189.00 to Wilson, Rea, Beckel & Associates for accounting services; \$35 to United Mini Storage and \$28.60 to The Pagosa Springs Sun for publication of legal notice (budget hearing). Since all bills have been budgeted, no motion to approve is necessary.

Old Business

• ***Winter Road Maintenance Update***

Bill Trimarco reported that no winter road maintenance has taken place yet but we expect a heavy winter.

John Porco reported that he also serves on the San Juan Water Conservancy District board, and recently heard a presentation from Joe Crabb, State Water Commissioner for Archuleta County. The current "El Nino" is rated as "strong" though not "very strong" and National Oceanic and Atmospheric Administration (NOAA) predicts a high probability of above average precipitation over 3-month intervals. The average is over a 10-year period that was recently adjusted. For November 2015 to January 2016, NOAA predicts 33 to 40 percent above average precipitation; December 2015 to February 2016, 40 percent above average precipitation; February to April 2016, 40 to 50 percent above average precipitation; March to May 2016, 50 percent above average precipitation. This report did not include temperature predictions; the board noted that if winter precipitation is in the form of rain rather than snow, road maintenance is more difficult. Don Haywood noted the LLMD has budgeted a total \$101,200 operating expense for 2016 compared with \$23,606 spent in 2014 so has funds to cover higher road maintenance costs.

Porco reiterated the LLMD winter road maintenance plan will not include plowing the windrow left by the plow at the bottom of private driveways, and will follow County protocol of beginning plowing when snow depth has reached 4 inches, with the first priority to open one lane throughout the subdivision.

Dave Parker noted he also serves on Archuleta County Planning Commission, and County Emergency Manager Thad McKain has brought up the issue of windrows at the bottom of driveways. Guest Mike Leitch, Loma Linda Subdivision Homeowners Association (LLHOA) President said the LLHOA is considering pooling residents who want their windrow removed and hiring a contractor at homeowners' expense. This contractor would coordinate with the LLMD contractor, to plow windrows after road plowing is complete. The LLHOA wanted to know whether the LLMD had any requirements. John Porco reiterated that private driveways are the homeowners' responsibility and the only LLMD requirement is for snow to be pushed at least 15 feet from the right-of-way and not left on the road. Contractors are also not to push snow across roads and leave any impediment. A further suggestion is for residents to push snow to the left of the driveway (looking up the driveway), so the plow does not push all the piled snow back onto the bottom of the driveway when it passes. The LLMD can ask the plow operator to call the other contractor when plowing is complete. Porco will send LLMD snow plowing protocol to the LLHOA; it is also on the LLMD website.

- ***Road Maintenance Contract***

John Porco noted the LLMD board discussed the possibility of soliciting bids in 2016 for 2017 work. The bid and contract are essentially the same. Bill Trimarco will share the 2005 contract with Sutherland as a starting point for a current written contract with Honda Hauls and future bidding process if pursued.

Dave Parker and Linda Parker questioned whether Honda Hauls' general liability insurance covers the LLMD. Linda Parker stated that she "talked to some people" and obtained confidential information regarding Honda Hauls' insurance policy. Lisa Jensen has an insurance certificate from Honda Hauls and will bring the additional cost to be added as additional insured to the next LLMD board meeting.

- ***LLMD Website and Newsletter Update***

John Porco presented the website, www.lomalindametrodistrict.org which is up and running and includes a home page, contact information and LLMD documents. Porco provided photos and will add more, and will scan and include the LLMD Service Plan, 2016 budget and Transparency Notice. Porco will do most of the administration; Lisa Jensen also has administrative access. Porco asked all present to peruse the website and send him suggestions.

- ***Bank Signature Cards***

Bill Trimarco added this item, reporting that Bank of the San Juans still has 4 of the current board members on file (including Dave Parker, who served on the LLMD board several years ago). The bank has contacted Farrell Trask but he has not yet signed a new card; Lisa Jensen will remind Farrell to sign a new signature card, after which all other board members will have to sign the new card.

New Business

- ***2015 Budget Amendment Hearing***

Lisa Jensen explained this budget amendment is to appropriate additional monies from the Conservation Trust Fund, as \$1,500 was approved and spent in 2015 for fuels mitigation but \$500 was in the original 2015 budget appropriation.

Don Haywood moved; Bill Trimarco seconded a motion to approve Resolution 2015-3, Resolution for Supplemental Budget and Appropriation. Motion carried unanimously.

- ***2016 Budget Hearing***

Don Haywood moved; Bill Trimarco seconded a motion to approve Resolution 2015-4, Resolution to Adopt Budget; Resolution 2015-5, Resolution to Set Mill Levies; and Resolution 2015-6, Resolution to Appropriate Sums of Money. Motion carried unanimously.

- ***Set January 2016 Meeting Date***

January 2016 board meeting will be Wednesday, January 13, 2016 at 7:00 p.m. At this meeting, LLMD board will set regular meeting date, time and location.

Correspondence

Don Haywood circulated correspondence.

Open Discussion

Dave Parker is researching a grant to finish the road on Winterwood Court, at no cost to the LLMD. John Porco said the LLMD would have to consult an attorney as building roads is not within the LLMD Service Plan. Bill Trimarco asked whether the LLHOA could apply for the grant; if obtained and the road is completed, the LLMD could adopt the road.

Bill Trimarco asked whether he could install a 3x4-foot Colorado State Forest Service sign on Lot 116 that states the property has been mitigated. LLMD board members have no objection.

Dave Parker asked whether John Porco had contacted the owner of 2468 Loma Linda Drive regarding the entrance fence in the right-of-way, as Parker brought up in open discussion at the September 9, 2015 board meeting. Porco emailed the property owner and will share this communication with Parker.

Adjournment

Bill Trimarco moved; Don Haywood seconded a motion to adjourn. Meeting adjourned at 8:35 p.m.

The Loma Linda Metropolitan District Board meets the second Wednesday of every odd-numbered month at 7:00 p.m. The current meeting place is 555 Loma Vista Court.

2015 Meeting Dates

- √ **January 14**
- √ **March 11**
- √ **May 13**
- √ **July 15 [change of date]**
- √ **September 9**
- √ **November 11**